

Delegated Review Process

As a reminder, experiments may not commence, until you have received an email notification from eSIRIUS that the experiments have been approved.

1. The protocol (the “proposal”) MUST be submitted to the IACUC through [eSIRIUS](#) (Cayuse Animal Oversight), the electronic protocol submission system.
2. Based upon invasive nature of animal studies proposed, a determination is made as to whether the proposal must go to “Full Review” or if it is eligible for “Delegated Review”.
3. All the IACUC members have access to eSIRIUS and the proposal. Any one IACUC member can request “Full Review” of the proposal. Should that happen, See “Full Review Process”.
4. If proposal is designated to “Delegated Review”, it is assigned to one or more reviewer(s).
5. The reviewers may ask Environmental Health & Safety to review the proposal and provide comments.
6. If revisions are required to the proposal, the revisions are routed to the PI through eSIRIUS.
7. If revisions returned by PI through eSIRIUS do not address the concerns of reviewer(s) and/or EH&S, the proposal is routed back to the PI through eSIRIUS.
8. If revision addresses concerns of reviewer(s) and EH&S, the proposal is approved.
9. An approval notice will be automatically generated and sent to the PI through eSIRIUS.
10. If at any point the PI fails to submit a revision, please see: *“What happens if PI fails to submit revision?” below.*

What happens if PI fails to submit revision?

- An email reminder is sent to PI requesting revisions within seven (7) business days.
- If revision is not submitted, a second email reminder is sent.
- If PI still fails to submit revision, proposal is considered **“Withdrawn”** and cancelled in eSIRIUS.
- The PI would have to start a new proposal and start review process from beginning.